

**Mt. Nebo Water Agency Meeting
August 17, 2015**

Board Members: Chairman Warren Peterson, Vice Chairman Gene Shawcroft, Randy Brailsford, Danny Throckmorton, Steve Leifson (alternate), Rick Moore, Larry Ellertson.

Board Alternates: Marty Larsen, Tyler Coon, Greg Graves (arrived at end of meeting to be sworn in as an alternate).

Technical Committee: Chris Hansen, Chris Thompson, Richard Nielson.

Staff: S. Junior Baker, Shelley Hendrickson, Steve Clyde, Marcus Faust.

Public present: Bruce Ward, Brent Ventura, Hal Shelley, Bonnie Roos, Garrick Hall.

Vice Chairman Gene Shawcroft called the meeting to order at 7:30 a.m.

Public Comment Period

Vice Chairman Gene Shawcroft invited public comments. There was none.

Board Action on Adoption of Minutes

June 15, 2015

Randy Brailsford **moved** to **approve** the minutes of June 15, 2015 with changes noted in an earlier email from S. Junior Baker and Gene Shawcroft. Steve Leifson seconded and the motion **passed** with all in favor.

Technical Committee Report – Chris Hansen, Regional Water Study, Board Action: Select Preferred Proposal for Phase I Regional Water Study, Notification of Members and Others Participating in Phase 1 Regional Water Study

Chris Hansen explained that the Technical Committee met and reviewed the rfps that had been submitted for the regional water study. He said there were six submissions. Six of the seven agency members were in attendance for the review of the rfps. Salem City had a conflict of interest on the selection. The committee evaluated the proposals. They were all great firms with well written proposals. The Committee narrowed the rfps down to three. They were really close in ranking. The committee then reviewed the cost of the proposals along with the rankings and chose to select Horrock's Engineering for phase 1 of the rfp. Gene Shawcroft asked if Horrock's Engineering was the Committee's recommendation and Chris Hansen concurred. Gene Shawcroft then asked for the amount of Horrock's proposal. Chris Hansen said that it is

around \$29,902. Randy Brailsford asked if that was within budget. Chris Hansen said that it was as the budgeted amount was \$40,000 for the phase one study.

Vice Chairman Gene Shawcroft asked the board if they had any questions. Chris Hansen said that he anticipated that the phase one study would be finished by the Board's November meeting.

**Warren Peterson arrived at 7:37 a.m.*

There was no board discussion on the proposal. Gene Shawcroft **moved** to **award** the regional water study phase one to Horrock's Engineers in an amount not to exceed \$29,902 and authorize the Technical Committee to prepare a contract subject to legal review and further authorize the Chairman to sign the contract. Larry Ellertson **seconded** and the motion **passed** with all in favor.

Randy Brailsford commented on the rfp process. He expressed that he felt anytime that there is a conflict between the agency and a company that the company should be informed ahead of time in order for them to not spend any money preparing rfp's. Let companies know upfront and simply advise them to not participate.

Discussion was held regarding the Agency's budget. Utah County and the Strawberry High Line Canal Company still owe on their Agency assessments. S. Junior Baker explained the timeline of the creation of the Agency, what the entities were assessed to participate and what is still owed.

S. Junior Baker asked the Board who would be participating in phase one of the regional water study because he needs to send out assessment invoices for fiscal year 2016.

Gene Shawcroft expressed that he was under the impression, with the passage of the Agency budget, that all of the entities that were at the table were willing to pay their proportionate share of the phase one study. It's phase two that then would have a project created and then select who had interest in that project to participate in the project on a prorated amount based on their participation and based on previous studies that have been conducted that would be brought to the table with the phase one process.

Chairman Warren Peterson asked Chris Hansen about the notification of members and others participating in phase 1 of regional water study. Chris Hansen explained that he felt this was just an ongoing agenda item. The Agency had the public information meeting and there was a signup sheet where people could signify whether or not they wanted to be informed or to participate. He recalled that there were four entities that wanted to participate. Discussion was held regarding the four entities, which they were and whether or not they would commit to financial support. Warren Peterson said that he would leave it to the technical committee to make the contacts with the interested parties and solicit any budgetary support that can be provided.

Marty Larson asked where some entities are larger some smaller how will the costs be shared. Will it be equally shared or by an acreage factor. When you reach out to the few entities that are left what will the costs to participate be? Warren Peterson said that if they want to participate then they should pay.

**Rick Moore arrived at 7:45 a.m.*

Resolution Amending Rules of Order for Conducting Meetings

S. Junior Baker explained that during the Board's last meeting that they adopted some rules of order for conducting meetings. He said that the Board had given him direction on some revisions and explained what they were and that they were ready for adoption. Warren Peterson said that he had reviewed the revisions and concurred that they were ready for adoption. Gene Shawcroft said that the rules were adopted in the last meeting and that he did not feel they needed to be adopted again. Larry Ellertson **moved to approve** the revisions to the rules of order. Gene Shawcroft **seconded** and the motion **passed** with all in favor.

Public Outreach Committee Report – Randy Brailsford

Randy Brailsford said that he did not have anything to discuss.

Highline Canal Enclosure Status – Marty Larsen

Marty Larsen said the focus has been on the water that will go through the canal and getting water rights established to make sure the rules are being followed. The work so far has all been legal work.

Meeting Schedule

Next Meeting: November 16, 2015

Warren Peterson said that next meeting will be on November 16, 2015 unless they need to call an earlier meeting.

Other Business

S. Junior Baker handed out a copy of the fiscal year 2015 budget expenses incurred since the last Board meeting. He said that the PO Box went up \$18 and needed direction from the board in order to pay the invoice. Rick Moore **moved to approve** the PO Box cost increase. Gene Shawcroft **seconded** and the motion **passed** with all in favor.

S. Junior Baker said that the Agency had just completed its first full fiscal year (July 2014-June 2015) and so he prepared a summary of both the incoming and outgoing expenses. Discussion was held regarding the summary and the Board asked for S. Junior Baker to prepare a report of the credit amount that some Cities will be reimbursed.

Swearing in of new Board Member and Alternate

Utah County Board Member – Larry Ellertson

Utah County Alternate Board Member – Greg Graves

Shelley Hendrickson performed the swearing in of Larry Ellertson as an Agency Board Member and Greg Graves as an alternate Board Member for Utah County.

Rick Moore **moved** to adjourn. Steve Leifson **seconded** and the motion passed with all in favor at 8:06 a.m.